



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND  
950 JEFFERSON AVENUE  
FORT EUSTIS, VIRGINIA 23604-5700

REPLY TO  
ATTENTION OF

ATIM-II

29 AUG 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Authority to Act as Initial Denial Authority (IDA) for Freedom of Information Act (FOIA) and Privacy Act Requests

1. References:

a. The Department of Army Freedom of Information Act Program, 32 Code of Federal Regulations (CFR) Part 518, 22 Feb 06.

b. The Army Privacy Program, 32 CFR Part 505, 10 Aug 06.

c. Memorandum, OAASA, AAHS-RDF, 8 Jun 09, subject: Designation of Denial Authority – U.S. Army Training and Doctrine Command (enclosed).

2. In accordance with (IAW) provisions of reference 1a, section 518.16a; reference 1b, section 505.5, and reference 1c, paragraph 3, the Deputy Chief of Staff (DCS), G-6 or Assistant DCS, G-6, will act on my behalf as the IDA on FOIA and Privacy Act requests for the records of Headquarters, TRADOC, major subordinate organizations, special activities and field operating activities, and schools and centers that relate to recruitment, accessions, initial military training, functional training, leader development and education, lessons learned, collective training, doctrine, training support, concepts, experimentation, and requirements determination.

3. An IDA is authorized to:

a. IAW reference 1b, section 518.7d, deny records requested under the FOIA based on one or more of the nine categories of exemptions from mandatory disclosure. An IDA also: Denies a fee category claim by a requester; denies a request for expedited processing due to demonstrated compelling need; denies a request for a waiver or reduction of fees; reviews a fee estimate; and confirms that no records were located in response to a request.

b. IAW reference 1c, section 505.5(i)(2) deny requests (either in whole or in part), for notification, access, and amendment of Privacy Act records contained in TRADOC system of records.

4. This delegation of authority will not be further delegated.

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SUBJECT: Delegation of Authority to Act as Initial Denial Authority (IDA) for Freedom of Information Act (FOIA) and Privacy Act Requests

5. Coordinate with the TRADOC FOIA/Privacy Act Officer at DSN 680-2035 or [monr.atim@us.army.mil](mailto:monr.atim@us.army.mil), before forwarding complete IDA packets for action and direct response IAW reference 1b, section 518.16b and reference 1c, section 505.5(i)(4).

Encl



ROBERT W. CONE  
General, U.S. Army  
Commanding

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HQ TRADOC



DEPARTMENT OF THE ARMY  
OFFICE OF THE ADMINISTRATIVE ASSISTANT TO THE SECRETARY  
105 ARMY PENTAGON  
WASHINGTON DC 20310-0105

AAHS-RDF

08 JUN 2009

MEMORANDUM FOR Commander, U.S. Army Training and Doctrine Command (ATIM),  
102 McNair Drive, Fort Monroe, VA 23651-1047

SUBJECT: Designation of Denial Authority - U.S. Army Training and Doctrine Command

1. References:

a. Memorandum, HQ TRADOC, ATIM, 8 Jan 2009, subject: U.S. Army Training and Doctrine Command (TRADOC) Authority to Operate as an Initial Denial Authority (IDA).

b. The Department of the Army Freedom of Information Act Program, 32 CFR Part 518, 22 Feb 2006.

c. The Army Privacy Program, 32 CFR Part 505, 10 Aug 2006.

2. Effective immediately, the Commander, TRADOC is designated as an Initial Denial Authority under the Army Freedom of Information Act (FOIA) Program as defined in 32 CFR Part 518, and is also designated as a Denial Authority under the Army Privacy Act Program as defined in 32 CFR Part 505. In carrying out the responsibilities affiliated with this designation, compliance with all applicable laws and regulations is expected and required. The Commander, TRADOC is authorized to act on matters within the TRADOC functional area of responsibility, including records of TRADOC Headquarters, Subordinate Commands, Units, and Activities. This includes, but is not limited to, all records that relate to recruitment, accessions, initial military training, functional training, leader development and education, lessons learned, collective training, doctrine, training support, concepts, experimentation, and requirements determination.

3. The revised editions of the Army FOIA and Privacy regulations will be amended to reflect the designations. This designation will remain effective unless specifically rescinded or revoked in writing. You may further delegate this authority to appropriate subordinate managers in grade O-5 or civilian equivalent and above.

4. The Point of Contact for this matter is Mr. Robert Dickerson, Chief, U.S. Army Freedom of Information Act and Privacy Office, (703) 428-6513, robert.dickerson1@us.army.mil.

LARRY STUBBLEFIELD  
Deputy Administrative Assistant  
to the Secretary of the Army  
Senior Official for Privacy

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